
Provider Network News

From DuBuc, Susan <sdubuc@genhs.org>

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To DuBuc, Susan <sdubuc@genhs.org>





Welcome

GHS is excited to release our 1st Newsletter for the Provider Network.

GHS HOME MANAGER AWARD



Congratulations Dana

GHS is proud to announce that Dana Kimbrough from Ameno Home is being honored as a Home Manager for providing outstanding care to our consumers. Dana was nominated by MCSI Director of Operations, Keilia Lee for "empowering the individuals we serve to be as independent as possible."

According to her nomination...."Dana has been a manager at MCSI for 23 years and has served as a Facility manager for those 23 years. She is dedicated to empowering the individuals we serve to be as independent as possible. Dana treats everyone as individuals with respect and provides

personalized support to meet their unique needs. In the past, there was a woman who had been living independently but had to move into an Adult Foster Care (AFC) home due to declining health. She faced challenges adjusting to sharing her living space with six other individuals and felt less independent than she once was. The staff were more accustomed to working with individuals who required more care and were less independent. However, Dana worked diligently with the woman and the staff to foster positive relationships and helped her settle into her new home at Ameno. Dana does not have the support of an assistant manager, yet she excels in all of her audits. While she experiences staff turnover, which is common in most homes, her turnover and overtime issues do not typically cause concern. Dana knows her staff and clients very well, and this stems from her commitment to ensuring that the Ameno home truly feels like a HOME."

Thanks to Dana for all of her hard work, dedication and years of service to our consumers!!!



HCBS and Community Outings

Since the implementation of the Home and Community Based Services Rule, MDHHS has been working to provide guidance to the PIHPs, CMH's and Providers to ensure that we are consistently implementing the Rule across the state. Most recently they have been working with the PIHPs to come up with documentation standards that meet the requirements set forth in the rules. MDHHS would like to see all consumers living in a specialized residential setting be active in their community, as evidenced by at least two community outings per week. These can be a mix of group and individual outings that are of interest to the consumer. MDHHS is very clear that van rides and trips through a drive-thru restaurant do not count as a community integration activity. Community integration activities should provide consumers an opportunity to interact with other members of the community, at large.

Please find attached a standardized form that was developed by PIHPs and approved by MDHHS on documentation of community outings. GHS will be implementing the use of this form across the network, effective June 1st, 2025.

Months/Year: _____						
Date offered	Outing offered -- specifically connected to persons interests/stated goals/abilities	Declined or accepted activity	Areas of concern and any target behaviors in HCBS that are exhibited	Person completing data sheet	Additional Notes	Initiated by participant

Community Outings Documentation - 052025



MDHHS and LARA have provided the following document to assist providers in implementing the HCBS rules, while staying in compliance with the AFC licensing requirements. This document is a cross walk of the HCBS Standards and the Licensing Rules.

Adult Foster Care Home	AFC	twenty adults to be provided with foster care.
		"Adult foster care family home" means a private residence with the approved capacity to receive six or fewer adults to be provided with foster care for 5 or more days a week and for two or more consecutive weeks. The adult foster care family home licensee shall be a member of the household, and an occupant of the residence.
		"Adult foster care large group home" means an adult foster care facility with the approved capacity to receive at least thirteen but not more than twenty adults to be provided with foster care.
Bureau of Community and Health Systems	BCHS	BCHS is the bureau within LARA that is responsible for licensing and certifying facilities and agencies including licensing of Adult Foster Care and Home for the Aged facilities.
Bureau of Fire Services	BFS	BFS is the bureau within LARA that is responsible for ensuring facilities are constructed and maintained in accordance with the Life Safety Code.

Behavioral Health Joint Guidance Document 012024



PDF



Two of GHS' own we asked to present at the Annual Spring I&O Conference in Traverse City in May 2025. Nada Hammam and Susan DuBuc, the Residential Network Assessors for GHS were invited to present at the spring conference. The title of their presentation was: Utilizing Your EMR to Improve Your Audit Process.

The session presented the process of the Provider audits from paper based to the integration into the PCE system. The presenters explained how it has created a more efficient way to extract data, evaluate trends and run reports. The session was well attended from staff in the Mental Health field around the State. The presentation was full of resources and good information regarding how GHS went about using the technology available to

them and integrating the annual provider audit process into the Electronic Medical Record. Susan and Nada developed this model and implemented it with the assistance of the GHS Information Technology Department. The audience asked many pertinent questions and took away beneficial information to change their audit process back at their CMH. It was discovered that GHS is one of the few CMHs in the State of Michigan that has forged ahead in using the latest technology to improve the auditing process.

Congratulations to Nada Hammam and Susan DuBuc for a job well done!



Accounts Payable

Policy Updates



Title	Last Approved
Personal Property and Funds, 08-014-97	3/11/2025

Submitted to GHS:	Check Issued By:
12/20/2024	1/3/2025
1/8/2025	1/17/2025
1/22/2025	1/31/2025
2/5/2025	2/14/2025
2/19/2025	2/28/2025

Title	Last Approved
Respite Authorization Process/Procedure	2/25/2025
Fetal Alcohol Spectrum Disorder Diagnostic Assessments	2/24/2025
Seclusion and Restraint, 08-020-95	2/16/2025

Submitted to GHS:	Check Issued By:
3/5/2025	3/14/2025
3/19/2025	3/28/2025
4/2/2025	4/11/2025
4/15/2025	4/24/2025 Early Submission
4/30/2025	5/9/2025
5/14/2025	5/23/2025
5/28/2025	6/6/2025
6/11/2025	6/20/2025
6/23/2025	7/3/2025 Early Submission
7/9/2025	7/18/2025
7/23/2025	8/1/2025
8/6/2025	8/15/2025
8/20/2025	8/29/2025
9/3/2025	9/12/2025
9/17/2025	9/26/2025
10/1/2025	10/10/2025
10/15/2025	10/24/2025
10/29/2025	11/7/2025
11/12/2025	11/21/2025
11/21/2025	12/5/2025 Early Submission
12/10/2025	12/19/2025
12/19/2025	1/2/2026 Early Submission

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