



**Accounts Payable Check Processing Schedule
2025**

Note: Claims/Invoices/Purchase Requisitions, etc. must be submitted by 5:00 pm on the dates listed below

Submitted to GHS:	Check Issued By:	
12/20/2024	1/3/2025	
1/8/2025	1/17/2025	
1/22/2025	1/31/2025	
2/5/2025	2/14/2025	
2/19/2025	2/28/2025	
3/5/2025	3/14/2025	
3/19/2025	3/28/2025	
4/2/2025	4/11/2025	
4/15/2025	4/24/2025	Early Submission
4/30/2025	5/9/2025	
5/14/2025	5/23/2025	
5/28/2025	6/6/2025	
6/11/2025	6/20/2025	
6/23/2025	7/3/2025	Early Submission
7/9/2025	7/18/2025	
7/23/2025	8/1/2025	
8/6/2025	8/15/2025	
8/20/2025	8/29/2025	
9/3/2025	9/12/2025	
9/17/2025	9/26/2025	
10/1/2025	10/10/2025	
10/15/2025	10/24/2025	
10/29/2025	11/7/2025	
11/12/2025	11/21/2025	
11/21/2025	12/5/2025	Early Submission
12/10/2025	12/19/2025	
12/19/2025	1/2/2026	Early Submission