

GENESEE HEALTH SYSTEM
1402 S. Saginaw St.
Flint, MI 48503
Board of Directors Meeting
April 25, 2024

Board Members Present: E. Ellenburg, T. Hammon, D. Howard-Coolin, A. Reeves, J. Patrick-Singleton, R. Speed (*Vice Chair*), K. Sturdivant, C. Winfrey

Board Members Absent: L. Coney, G. Jones, K. Lemons

The meeting was called to order 4:01p.m.

I. **Adoption of Agenda**

(Resolution 04-29-24)

Russell states we need to add Corporate Compliance to the agenda and we are moving Finance to the beginning of the meeting following Public Participation.

Ellenburg moved, Reeves supported the motion to approve the agenda with the changes discussed above.

Motion carried

II. **Approval of Minutes**

(Resolution 04-30-24)

Winfrey moved, Hammon supported the motion to approve the minutes of the March 28, 2024 Board of Directors meeting as presented.

Motion carried

III. **Public Participation**

Sharon Campbell was present at the meeting today. She wrote to the board to thank Genesee Health System for ongoing efforts of providing behavioral health care to her sister. Ms. Campbell states that we are on this journey together, thank you to GHS staff for your efforts and support.

IV. **Finance Committee Business**

Presented by Glen Chipman, Chief Financial Officer

VOUCHERS

Chipman presented the vouchers, totaling \$15,553,850.06 and covering the period of 03-01-24 through 03-31-24, for approval. A brief discussion followed

(Resolution 04-31-24)

Hammon moved, Ellenburg supported the motion to approve the vouchers as presented.

Motion carried

Amendment:

Center Road Medical Building LLC- Outpatient Therapy Clinic Lease Extension

GHS will extend the lease agreement of 1,400 square feet of office space from Center Road Medical Building, LLC, located at 1513 S. Center Rd., Burton, MI 48509. The space has been operating as a satellite location (per grant requirement) for the GHS Outpatient Therapy Clinic funded through a CCBHC-IA Grant since February 2023. The total cost for the lease will not exceed \$2,000.00/month. The lease will be extended through October 31, 2024.

A brief discussion followed.

(Resolution 04-32-24)

Ellenburg moved, Howard-Coolin supported the motion to approve the contract amendment as presented.

Motion carried

RFP/Purchasing:

Dearborn Speech & Sensory Center, Inc. dba MetroEHS Pediatric Therapy

As the result of an open procurement RFP process, Dearborn Speech & Sensory Center, Inc. dba MetroEHS Pediatric Therapy is selected to provide Autism services focused to serve children within their home and in community settings while supporting hours outside of normal business hours, after-school, early mornings, evenings, and weekends. Standard ABA rates apply and the contract is effective May 1, 2024 through September 30, 2024.

(Resolution 04-33-24)

Winfrey moved; Hammon supported the motion to approve the contract amendment as presented.

Motion carried

Other:

Essence Cleaning Services- Amendment

GHS is seeing to Amend the contract with Essence Cleaning Services to expand Janitorial & Housekeeping Service tied to the GHS New Headquarters located at 1040 W. Bristol Rd. and additional services as may be required due to moving out of the 420 W Fifth and 808 Grand Traverse buildings prior to turning the buildings over to Communities First, owner.

Amendment to become Effective May 1, 2024 to March 1, 2025. Amendment will increase the Maximum Contract amount by \$260,000.00.

Discussion followed.

(Resolution 04-34-24)

Winfrey moved; Hammon supported the motion to approve the Essence Cleaning Services Amendment as presented.

Motion carried

A copy of the Executive Finance Summary will be on file with the minutes.
This concluded the presentation of the Finance Committee business.

V. **CORPORATE COMPLIANCE**

Presented by Lisa Shumpert, PHD, Chief Corporate Compliance Officer

Shumpert presented the Corporate Responsibility and Corporate Compliance resources to the board today. She then discussed the GHS Board of Directors Conflict of Interest policy, 01-007-11. The purpose of the Conflict-of-Interest Policy is to protect the interests of GHS when it is contemplating entering into a transaction or arrangement that might benefit the private interest. Annually each board member of a committee with governing board delegated powers shall sign a statement which affirms such person: has received a copy of the conflict-of-interest policy, has read and understands the policy and has agreed to comply with the policy. All board members present received a copy of the policy and the Disclosure form and attestation. Please complete the form and return to Ginger.

VI. **DEI COMMITTEE**

Presented by Shawn Edwards, PhD, Senior Director of Engagement, Diversity and Inclusion, Training/Education & Customer Services

Edwards presented The GHS Consumer Group Participation Increasing Engagement- Final Lean Six Sigma Green Belt Project Presentation. Six Sigma is a training that provides individuals with basic knowledge and skills to be an effective team member on a problem-solving team. Over the last few years, consumer participation in GHS consumer groups has dropped significantly. Through completion of a Fish Bone Diagram, our team identified the root cause of our problem. The “people” bone, due to a lack of attendance for multiple reasons like covid-19, social isolation, fear, and the need for new topics seemed to be the root issue. Some short-term solutions: We developed a Consumer Groups survey to reach out to our consumers and hear their voices. The survey was distributed both electronically and on paper by GHS staff. Consumer groups will be offered at our new GHS location beginning in June of 2024 in the auditorium. Groups are currently on hold in April and May 2024 due to the transition into the new GHS building. Looking to the future and the long-term success of our consumer groups we have decided to overall assess the current groups to identify gaps, unmet needs, and to determine overlap. Currently our Goal has been to increase attendance from previous years, and as of now we have already increased attendance by 10% from last year.

Discussion followed the power point presentation.

(Resolution 04-35-24)

Ellenburg moved; Reeves supported the motion to approve the DEI Report.

Motion carried

VII. **HUMAN RESOURCES COMMITTEE**

Presented by Nicole Williams, Chief Human Resource Officer

a. Workforce Overview and Recruitment

Williams presented the Quarterly Hiring Summary and Detail for the 2nd Quarter of FY24. There were 44 open positions, 347 applicants, 187 applicants in the screening process, 69 currently interviewing, 38 offers made. 63 New hires and 5 rehires YTD.

b. Turnover

Williams reported that the Year-to-Year turnover rate for GHS is currently at 16.51%. Williams states for the 2nd Quarter of FY24 we have had 22 employees termed, 51 resigned, 5 retired, 10 reached the end of their assignments.

c. Labor Relations

Williams presented the Labor Relations Reports for the 2nd Quarter of FY24. Williams noted there were 0 AFSCME grievances and 0 Teamsters grievance. Williams states that there were 3 special conferences for both AFSCME and Teamsters, those were mainly about job classifications and salary review.

Williams continues, the agency and both unions came to an agreement to allow Veteran staff to have Veterans Day off starting this year.

Discussion followed the presentation of the reports.

(Resolution 04-36-24)

Reeves moved, Howard-Coolin supported the motion to approve the Human Resources Committee reports for 2nd Quarter FY2024.

Motion carried

VIII. **Program & Evaluation Committee Business**

R. Speed presented the Crisis Supports and Hospital Admission report for the board's review. A brief discussion followed.

(Resolution 04-37-24)

Hammon moved, Reeves supported the motion to approve the Crisis Supports and Hospital Admissions reports as presented.

Motion carried

Public Participation Follow up

None

Subcommittee Reports

SUD Advisory Council meeting minutes were reviewed.

This concluded the presentation of the Program and Evaluation Committee business.

IX. **Chair Report**

None

X. **Executive Directors Report**

Presented by Danis Russell, CEO

CMHA Summer Conference is coming up in June. Please let Ginger know if you would like to attend, we are currently making arrangements.

Facility Update:

The construction at the new building is moving well. Occupancy by May 20th (tentative date). We will offer the Board a tour soon and we have also been discussing several events in the near future we will be sending out that information as well.

State

The State Senate recently regained majority. This hopefully will help the budget move and hopefully be approved quicker. There is a lot of Behavioral Health funding in this budget, we will continue to follow.

This concluded the CEO's report.

XI. **Other Business**

None

With nothing further to come before the Board, the meeting was adjourned at 5:01 p.m.
Submitted by Ginger Gorton, Administrative Assistant