

Psychosocial Assessment Review Process

- Click the [Assessments & Screenings](#) link in the Main Menu
- Click the [Psychosocial Assessments](#) link to the right of the Main Menu
- Select the consumer from the Consumer Search screen. (See CHIP user guides for more details on searching for Consumers)
- Click the [Psychosocial Assessment](#) link to the right of the Consumer's information

Please type in consumer's last name and first initial and press SEARCH to locate the consumer. You may wish to use a partial name if you are not sure about the spelling.

If you cannot find the consumer by name, you may type in any other available data to locate the consumer.

Last Name	First Name	AKA or Other Information
<input type="text"/>	<input type="text"/>	<input type="text"/>
Case #	Social Security No.	Birth Date (mmddyy)
000011	<input type="text"/>	<input type="text"/>
	Medicaid ID No.	<input type="text"/>
		<input type="button" value="SEARCH"/>

Click here to access Psychosocial Assessments

1 Consumer

Last Name	First Name	Case #	SSN	DOB	Case Status	
Doe	John	000011	*****6492	07/04/1976	Case Open	Psychosocial Assessment

- Click the [Review PSA](#) link.

2 Psychosocial Assessments

Date	Presenting Problem / Narrative	Status	Add Psychosocial Assessment
04/23/2010	testing	SIGNED BY: AMANDA FAWCETT	Copy Print Document History Review PSA
04/22/2010	test	SIGNED BY: AMANDA FAWCETT	Change Signed Document View Delete Copy Print Document History
1 Psychosocial Assessment Review			

Click here to review the PSA

- The Psychosocial Assessment Review consists of 2 'pages'. The 'pages' are listed in the index on the left side of the screen.

Index
 1. Review Information
 2. Signatures

1. Psychosocial Assessment Review: Review Information

Review

"Pages" are listed in the Index

[Use Current Date](#)

Previous PSA Date:
04/23/2010

I have reviewed the PSA above, and it remains current and accurate.
 I have reviewed the PSA above, and note the following updates.

Updates

characters left: 30000

I have reviewed the above PSA post-transfer / referral to this program, and note the following updates:

Updates

characters left: 30000

I have reviewed the PSA above, and recommend a full PSA to be completed by:

Assigned Mental Health Professional lookup clear **No later than:**

- The Psychosocial Assessment Review data entry screen will be displayed. Enter the following required fields:
 - Review Date:
 - One of the 4 decision buttons must be selected. *(Note that you can only select one (1) choice.)*

Page 2 - Signature

Index
 1. Review Information
 2. Signatures

2. Psychosocial Assessment Review: Signatures

Electronic Signatures

Instructions
 When the form/document is completed, type in your password and click 'Sign and Save'. By entering your password you are electronically signing this form/document. Your signature represents your acceptance and approval of the records. Once signed, any future changes must be made via the 'Change Signed Document' option.

Staff Signature Required By lookup
 1052 AMANDA FAWCETT

Sign and Save

Audit Tracking

Added By: ABUCHHOL 04/23/2010 14:47:50 **Updated By:** ABUCHHOL 04/23/2010 14:47:50

Save

Cancel

- Sign using your CHIP password.
- Click the Sign and Save button.
- The document is now signed and locked.